

CITY COUNCIL AGENDA

A Regular Meeting of the City Council of the City of Pearsall, Texas will be held on Tuesday, November 10, 2020, at 7:00 PM at the Pearsall City Hall, 214 S. Ash Street, Pearsall, Texas.

<https://us02web.zoom.us/j/88457103518>

Or iPhone one-tap :

US: +13462487799,,88457103518# or +12532158782,,88457103518#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 253 215 8782 or +1 669 900 9128 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 884 5710 3518

International numbers available: <https://us02web.zoom.us/j/88457103518>

COUNCIL MEMBERS

Mary Moore, Mayor

Julian Hernandez, Mayor Pro Tem

Richard Gandara, Council Member

Sonia Hernandez, Council Member

Brenda Treviño, Council Member

Abel Nieto, Council Member

Roland Segovia, Council Member

Davina Rodriguez, Council Member

1. **Call To Order**
2. **Roll Call and Announcement of a Quorum**
3. **Invocation and Pledge of Allegiance**
4. **Citizens to be Heard**
5. **New Business**
 - A. **Discuss and consider authorizing an Invitation for Bids for the construction of Wastewater System Improvement under CDBG contract No. 7219321. - Action Item**
 - B. **Discuss and Consider utilization of remaining funds of the 2016 Bond Issuance. - Action Item**
 - C. **Discuss and consider acquisition of a Vactor impact combination machine from Freightliner of Austin through the Kinloch Mile after Mile Lease Program.
- Action Item**
 - D. **Discuss and Consider Ordinance No. 2020-10-01 adopting the Pearsall Police Department General Manual Orders and Standard Operating Procedures, as amended; providing a severability clause; a publication clause and for an effective date. - Action Item**
 - E. **Discuss and consider auction items to be placed on the Gov Deals website.
- Action Item**
 - F. **Discuss and consider utilization of remaining Cares funding. - Action Item**

- G. Discuss and consider authorizing the city manager to utilize American Express points for funding purchase of gifts for Christmas Giveaway and employee Christmas incentives.**
- Action Item

6. Executive Session - In Accordance with Texas Government Code Chapter 551, Subchapter D:

The City Council of the City of Pearsall may at any time during the meeting close the meeting and hold an executive session pursuant to the Texas Open Meetings Act codified as Chapter 551, Texas Government Code which permits closed meetings pursuant to Section 551.071 for purpose of consulting with its attorneys; Section 551.072, deliberating about real property; Section 551.073, deliberating about gifts, and donations; Section 551.074, deliberating about personnel matters; Section 551.076, deliberating about security devices; Section 551.084, regarding exclusion of witness from witness in connection with an investigation; Section 551.086 deliberating, voting, and taking action as a power utility on a competitive matter; Section 551.087 deliberating about economic development negotiations; and Section 551.088, deliberating about test items to discuss and/or deliberate any of the posted matters to be considered during the open meeting. If it does go into Executive Session, the City Council may deliberate in executive session, then reconvene in open session, vote on the matter in open session, and announce it for the City Council minutes.

- A. Discuss existing solid waste contract the city has with Republic Services and future legal matters.**
- B. Discuss performance contract the city has with Johnson Controls Inc and future legal matters.**

7. Open Session

- A. Discuss and Consider existing solid waste contract the city has with Republic Services and future legal matters. - Action Item**
- B. Discuss and consider performance contract the city has with Johnson Controls Inc and future legal matters. - Action Item**

8. Review of Bills Paid

- A. October 2020 Bills**

9. Staff Reports

10. General Announcements

11. Adjournment

Posted for Public Inspection on this Thursday, November 5, 2020, at 4:30 PM.

By: _____
Federico Reyes, Jr., City Manager

I certify that the above notice of meeting was posted on the bulletin board of the Pearsall City Hall, 215 S. Ash Street, Pearsall, Texas, on November 5, 2020, at 4:30 PM.

By: _____
Krystal Garcia, City Clerk

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours in advance of the meeting. To make arrangements, call the City Clerk at (830) 334-3676.

City Council Agenda

Approved for Agenda:
FR
City Manager's Office

MEETING DATE: 10/27/2020

TO: City Council

FROM: Federico Reyes, City Manager

SUBJECT: Discuss and consider authorizing an Invitation for Bids for the construction of Wastewater System Improvement under CDBG contract No. 7219321.

Purpose:

The City of Pearsall was awarded a grant through the Texas Community Development Block Grant (CDBG) program for a sewer line replacement and manhole rehabilitation project. The scope of this project includes the replacement of approximately 3,560 linear feet for sewer line and the rehabilitation of 10 manholes. The estimated construction budget for this project is \$249,500.

City staff recommends that we move forward with an invitation for bid (IFB) for this project. Estimated award for this project will be January 2021. Construction is tentatively scheduled to begin the first quarter of 2021.

Recommended City Council Action

☒ Approve ☐ Deny ☐ Directional / Informational

Fiscal Impact:

The city will contribute \$55,000 which our participation amount for this grant. Funding for this has been budgeted.

Discussion:

None

City Council Agenda

Approved for Agenda:
FR
City Manager's Office

MEETING DATE: 10/27/2020

TO: City Council

FROM: Federico Reyes, City Manager

SUBJECT: Discuss and consider utilization of remaining funds of the 2016 bond issuance

Purpose:

City staff was instructed by our bond counsel to utilize the remaining funds of the 2016 bond as expeditiously as possible. As such, city staff has recommended priorities below for your review and consideration. Of the \$8.4 million issuance, approximately \$413,000 remain unencumbered. Of the funds spent, approximately \$6.8 million dollars was spent on water, sewer, and gas projects. \$365,227 was spent on equipment.

City council has requested that we budget \$100,000 of the remaining funds for the 1581 drainage project, leaving a balance of \$313,000. With the remaining funds, city staff recommends we purchase \$200,000 in commercial water meters and utility system upgrades. The remaining balance of \$113,000 would be utilized for improvements to our gas system. Other potential priorities include street improvements the purchase of a Vactor truck or the construction of a bar screen at wastewater treatment plant.

Fiscal Impact:

\$413,000 of bond funds are unencumbered and must be spent

Discussion:

None

City Council Agenda

Approved for Agenda:
FR
City Manager's Office

MEETING DATE: 10/27/2020

TO: City Council

FROM: Federico Reyes, City Manager

SUBJECT: Discuss and consider authorizing the acquisition of a Vactor impact combination machine from Freightliner of Austin through the Kinloch Mile after Mile Lease Program.

Purpose:

The sewer machine the city owns is currently inoperable and requires repairs. The estimated cost to repair this piece of equipment is \$22,000. City staff is currently utilizing a sewer machine rental at an estimated monthly cost of \$3,900. After careful analysis, the cost to repair our sewer machine or pay monthly rental fees for a sewer machine is not suitable to our daily needs.

The city sewer machine is used daily and is a critical component of our sewer operations. If approved, the acquisition of a Vactor machine will be put on a lease program that provides maintenance and warranty. The estimated yearly cost for this lease program is \$55,079.

Recommended City Council Action

☒ Approve ☐ Deny ☐ Directional / Informational

Fiscal Impact:

The city will make first lease payment of \$55,079. Four additional payments of \$55,079 will be paid in subsequent years.

Discussion:

None



IS PLEASED TO PRESENT





PREMISE

With any equipment purchase, there are two (2) unknown variables:

- 1. What will this cost to own and operate?**
- 2. What can I expect in the way of equipment availability?**



WHAT DOES THIS PROGRAM PROVIDE

- **NEW & UNUSED VACTOR IMPACT TO YOUR SPECIFICATIONS**
- **5 YEAR BUMPER-TO-BUMPER WARRANTY ON THE ENTIRE UNIT**
- **5 YEAR REPAIR & MAINTENANCE AGREEMENT COVERING ALL COMPONENTS WITH THE EXCEPTION OF SEWER RODDER HOSE**
- **5 YEAR 95% EQUIPMENT AVAILABILITY GUARANTEE SUPPORTED BY FREE LOANER EQUIPMENT IN THE EVENT OF PROTRACTED DOWNTIME.**



BENEFITS

- **Shift the variable cost of equipment ownership and operation from the City to the Dealer**
- **Ensure a high level of equipment availability which directly translates to productivity**
- **Provide the above at a lower cost than what the City can achieve in-house or via contracted services**



WHO IS KINLOCH EQUIPMENT & SUPPLY?

- **A 25 Year Established Texas Based Equipment Dealership Primarily Focused on Municipal Infrastructure Maintenance Equipment**
- **Locations in San Antonio, Pasadena, & Arlington**
- **\$1M of Shared Replacement Parts Inventory to Draw from all Three Locations**
- **13 Factory Certified Service Technicians with Field Service Capability**



WHO IS VACTOR MANUFACTURING?



- The Best Known Vacuum Truck Brand in the World
- For nearly 50 years, Vactor Manufacturing® has been the leader in building combination sewer cleaners with technological innovation and custom configurable design.
- Nearly 1 out of every 2 sewer cleaners sold in North America are Vactor's .

MILE AFTER MILE Turnkey Leasing Solution

THE EQUIPMENT





WHY VACTOR iMPACT?

- Fast response, non-CDL vehicle.
- Mid-Size Model with smaller footprint for getting into tight areas.
- Retains many of the quality features of the full sized 2100i such as the Vactor Rodder Pump, aluminum water tanks, and Roots PD Blower.



BENEFITS TO THE CITY OF PEARSALL

FIXED COST OF OWNERSHIP & OPERATION

+ GUARANTEED EQUIPMENT AVAILABILITY

= LOWER COST OF OPERATION PER PRODUCTIVE HOUR



MILE AFTER MILE

Turnkey Leasing Solution

ASSUMPTIONS

- **2,080 NORMAL WORK HOURS PER YEAR (SINGLE SHIFT/8 HOURS PER DAY/52 WEEKS PER YEAR)**
- **10 HOLIDAYS (80 HOURS)**
- **MINIMUM 95% EQUIPMENT AVAILABILITY/TOTAL AVAILABLE HOURS = 1,900**
- **MINIMUM EQUIPMENT AVAILABILITY/TOTAL AVAILABLE HOURS OVER FIVE (5) YEAR TERM = 9,500**



HOW TO CALCULATE COST OF OPERATION PER PRODUCTIVE HOUR

- **ANNUAL LEASE PAYMENT= \$54,440**
- **NET OUT OF POCKET COST TO CITY= \$272,200**
- **COST PER PRODUCTIVE HOUR = \$28.65/HR.**



THANK YOU FOR YOUR TIME!!!





2525 West State Road 114
Rochester, IN 46975
(800) 700-7878
Fax: (800) 865-8517

www.republicfirstnational.com

October 14, 2020

To: Dan Federico
Vendor: Kinloch Equipment & Supply, Inc.
From: Mackie Ozment

Customer: City of Pearsall

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) New Vactor

Unit Cost: \$ 301,970.00
Down Payment: \$ 0.00
Net Financed: \$ 301,970.00
Frequency of Payments: Annual

Term in Years:	<u>5</u>	<u>Maintenance</u>	<u>Total Payment</u>
Payments:	\$ 43,079.46	\$ 12,000.00	\$ 55,079.46
Residual Payment:	\$130,344.00		
APR:	3.27%		

Delivery Date: To be determined
First Lease Payment Due: December, 2021

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

Sincerely,
Republic First National Corporation

Mackie Ozment
mackie@rfnonline.com

"When results matter"

City Council Agenda

Approved for Agenda:
FR
City Manager's Office

MEETING DATE: 10/27/2020

TO: City Council

FROM: Peter Salinas, Chief of Police

SUBJECT: Discuss and Consider Ordinance No. 2020-10-01 adopting the Pearsall Police Department General Manual Orders and Standard Operating Procedures, as amended; providing a severability clause; a publication clause and for an effective date.

Purpose:

One changed listed is listed on page 8 of the administrative portion of the three-part SOP. I have marked it in red with a strike through.

C. ~~The Chief of Police shall possess authority of discretion on all policies.~~

As some of you may recall this manual was approved by our former City Manager in 2016. In the years since we have found that certain issues could be tailored to better suit our very small agency. My plans are to re-tool policies for the police department in their entirety in order to fully comply with the Texas Police Chiefs Association Best Practices. This re-tooling can be completed and ready for review as early as the December Council meeting. Once the manual is reviewed and adopted our department plans on attempting to become one of a select few of agencies in the state to be recognized as a Best Practices recognized agency.

Recommended City Council Action

☐ Approve ☐ Deny ☒ Directional / Informational

Fiscal Impact: None

Discussion: None

ORDINANCE NO. 2020-10-01

**OF THE CITY OF PEARSALL, TEXAS ADOPTING THE
PEARSALL POLICE DEPARTMENT GENERAL MANUAL
ORDERS AND STANDARD OPERATING PROCEDURES, AS
AMENDED; PROVIDING A SEVERABILITY CLAUSE; A
PUBLICATION CLAUSE AND FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council desires to adopt the Pearsall Police Department General Orders Manual and Standard Operating Procedures, as amended, as it relates to the City of Pearsall Police Department;

**NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF PEARSALL:**

**Sec. 1. - Pearsall Police Department General Orders Manual and Standard
Operating Procedures, As Amended Adopted.**

The Pearsall Police Department General Orders Manual and Standard Operating Procedures, as amended and attached as Exhibit “A” is hereby adopted by the City of Pearsall.

Sec. 2. - Severability.

Should any article, section, part, paragraph, sentence, phrase, clause, or word of this ordinance, for any reason, be held illegal, inoperative, or invalid, or if any exception to or limitation upon any general provision herein contained be held to be unconstitutional or invalid or ineffective, the remainder shall, nevertheless, stand effective and valid as if it had been enacted and ordained without the portion held to be unconstitutional or invalid or ineffective.

Sec. 3. - Publication.

The City Clerk of the City of Pearsall is hereby directed to publish notice of this Ordinance as required by the Charter of the City of Pearsall and the laws of the state of Texas.

Sec. 4. - Effective Date.

The Ordinance shall become effective upon passage and as required by the Charter of the City of Pearsall and the laws of the state of Texas.

PASSED AND APPROVED this 27th day of October 2020.

Mary Moore, MAYOR

ATTEST:

Krystal Garcia, City Clerk

APPROVED AS TO FORM:

City Attorney

City Council Agenda

Approved for Agenda:
FR
City Manager's Office

MEETING DATE: 11/10/2020

TO: City Council

FROM: Federico Reyes, City Manager

SUBJECT: Discuss and consider utilization of remaining allocation of Coronavirus Relief Funds (CRF)

Purpose:

In May of this year, Coronavirus Relief Funds (CRF) for local governments became available. The State of Texas allocated \$586,080 of these funds for the City of Pearsall. Since the time this allocation was announced, the City of Pearsall has requested and received \$117,216, which is 20% of our allocated amount.

As illustrated in the attached timeline, a categorized spend plan is due by November 13. Expense and reimbursement timelines are also provided with the attached timeline. City staff is currently in the process of submitting an expense and reimbursement report for COVID-19 related expenses.

Due to the upcoming deadlines, city staff is requesting authorization to move forward with our food/supply program for residents affected by COVID-19. We are also requesting authorization to move forward with our effort to help our residents that have been left homeless due to this pandemic.

Fiscal Impact:

Utilization of remaining allocation of CRF for the City of Pearsall

Discussion:

None

City of Pearsall

CARES Fund Detail

As of November 2020

Description	Amount
City of Pearsall Cares Act Allocation	\$ 586,080
YTD Total Expenditures	(185,910)
Amount available to disburse	\$ 400,170
Expenditure Detail:	
Salaries, Wages & Benefits	\$ 12,175
COVID Supplies:	
Frio COVID Life Line Supplies	29,985
Disinfectants & Misc.	4,750
Meals	25,000
Pearsall ISD	114,000
Total Expenditures	\$ 185,910



CORONAVIRUS RELIEF FUNDING TIMELINE CHECK-IN

On **May 11, 2020**, the state of Texas announced the availability of Coronavirus Relief Funds (CRF) for local governments.

This program is coordinated by TDEM and provides funding to local municipalities and jurisdictions for COVID-19-related expenditures that are incurred **between March 1, 2020 and December 30, 2020**.

TIMELINE CHECK-IN

In order to ensure that CRF will be utilized, TDEM established a deadline of October 16, 2020 to submit CRF Terms and Conditions. Additionally, the below timeline must be met. If your jurisdiction has not exhausted its specific allocation (including advances received), you must submit a plan detailing proposed expenditures, by **November 13, 2020**. Finally, all documentation for reimbursement must be submitted to TDEM by **December 15, 2020**. Please find below resources and job aids.

OCT.
16

The following steps must be completed by November 13, 2020:

1

Complete Categorized Spend Plan: grco.de/crflet

2

Provide categorized spend plan to **CRF@TDEM.texas.gov**.

NOV.
13

All documentation for reimbursement must be submitted by December 15, 2020. Below are resources to complete your submission:

3

Submit your expenses and create your request for reimbursement.

Instructions are available as follows:

- ✓ Documentation Requirements: grco.de/crfrdr
- ✓ Submit Expenses: grco.de/cane
- ✓ Create Request for Reimbursement: grco.de/cerr

CRF expense entry and reimbursement request tutorial is available at grco.de/crfvid

If distributed funds are unused or if documentation is not provided to support the distribution of funds, those funds must be returned to the state.

DEC.
15

Full program information can be found at <https://tdem.texas.gov/crf/>.

City Council Agenda

Approved for Agenda:
FR
City Manager's Office

MEETING DATE: 11/10/2020

TO: City Council

FROM: Federico Reyes, City Manager

SUBJECT: Discuss and consider authorizing the city manager to utilize American Express Card points for funding purchase of additional gifts for Christmas Giveaway and employee Christmas incentives

Purpose:

Over the past several years, the city has accumulated a substantial amount of points through our former credit card vendor – American Express.

In an effort to provide additional Christmas gifts for the Christmas Giveaway this year, city staff is requesting the utilization of \$12,000 in (point) value to purchase additional gifts for our Christmas Giveaway.

City staff is also requesting an amount not exceed \$12,000 in (point) value for utilization of Christmas incentives for city staff.

Fiscal Impact:

\$24,000 in point value

Discussion:

None

SEQUENCE: VENDOR NAME (ALPHA)

P.O.'S NOT RELEASED

SUMMARY REPORT

PO#	VENDOR	===== NAME =====	REL. STAT FLAG	ORDERED	PREVIOUSLY RECEIVED/ VOIDED	CURRENTLY RECEIVED/ VOIDED	ADJUSTMENT/ VARIANCE	OUTSTANDING	TOTAL
20-27803	01-014440	(FIRE) PAWLIK'S FRIO FAR	R	139.31	0.00 0.00	99.31 40.00			99.31
20-27882	01-014440	(FIRE) PAWLIK'S FRIO FAR	R	40.00	0.00 0.00	40.00 0.00			40.00
20-27891	01-014440	(FIRE) PAWLIK'S FRIO FAR	R	128.53	0.00 0.00	128.50 0.03			128.50
20-27764	01-8880	A.G. FENCE/WELDING	R	120.00	0.00 0.00	120.00 0.00			120.00
20-27767	01-8880	A.G. FENCE/WELDING	R	120.00	0.00 0.00	120.00 0.00			120.00
20-27894	01-8880	A.G. FENCE/WELDING	R	210.00	0.00 0.00	210.00 0.00			210.00
20-27907	01-8880	A.G. FENCE/WELDING	R	300.00	0.00 0.00	300.00 0.00			300.00
20-27884	01-017780	AG-MEIER INDUSTRIES LLC	R	12,229.00	0.00 0.00	12,229.00 0.00			12,229.00
20-27919	01-7120	ALAMO DOOR SYSTEMS OF	P	1,483.50	0.00 0.00	384.75 0.00		1,098.75	1,483.50
20-27756	01-9690	AUTOZONE, INC.	R	32.46	0.00 0.00	32.46 0.00			32.46
20-27776	01-9690	AUTOZONE, INC.	R	277.11	0.00 0.00	277.11 0.00			277.11
20-27800	01-9690	AUTOZONE, INC.	R	641.72	0.00 0.00	641.72 0.00			641.72
20-27814	01-9690	AUTOZONE, INC.	R	30.91	0.00 0.00	30.91 0.00	5.06		35.97
20-27822	01-9690	AUTOZONE, INC.	R	118.74	0.00 0.00	118.74 0.00			118.74
20-27834	01-9690	AUTOZONE, INC.	R	91.57	0.00 0.00	91.57 0.00			91.57
20-27878	01-9690	AUTOZONE, INC.	R	8.77	0.00 0.00	8.77 0.00			8.77
20-27774	01-0475	BETA TECHNOLOGY	R	1,022.04	0.00 0.00	1,022.00 0.00	79.12 0.04-		1,101.12

SEQUENCE: VENDOR NAME (ALPHA)

P.O.'S NOT RELEASED

SUMMARY REPORT

PO#	VENDOR	===== NAME =====	REL. STAT FLAG	ORDERED	PREVIOUSLY RECEIVED/ VOIDED	CURRENTLY RECEIVED/ VOIDED	ADJUSTMENT/ VARIANCE	OUTSTANDING	TOTAL
20-27802	01-014135	BUOY SERVICES INCORPORAT	R	307.99	0.00 0.00	307.99 0.00			307.99
20-27760	01-015065	CINTAS CORPORATION NO. 2	R	155.64	0.00 0.00	155.64 0.00			155.64
20-27761	01-015065	CINTAS CORPORATION NO. 2	R	327.31	0.00 0.00	327.31 0.00			327.31
20-27762	01-015065	CINTAS CORPORATION NO. 2	R	536.52	0.00 0.00	536.52 0.00			536.52
20-27775	01-015065	CINTAS CORPORATION NO. 2	R	1,043.69	0.00 0.00	1,043.69 0.00			1,043.69
20-27846	01-015065	CINTAS CORPORATION NO. 2	R	207.27	0.00 0.00	207.27 0.00			207.27
20-27763	01-015775	COLORADO MATERIALS, LTD.	R	768.00	0.00 0.00	805.76 0.00	37.76		805.76
20-27593	01-016385	CORE & MAIN, LP	R	156.00	0.00 0.00	156.00 0.00			156.00
20-27782	01-012930	DPC INDUSTRIES, INC.	R	190.00	0.00 0.00	190.00 0.00			190.00
20-27874	01-012930	DPC INDUSTRIES, INC.	R	1,116.04	0.00 0.00	1,116.04 0.00			1,116.04
20-27797	01-010735	EGW	R	559.30	0.00 0.00	689.04 0.00	129.74		689.04
20-27807	01-010735	EGW	R	986.92	0.00 0.00	986.92 0.00	33.37		1,020.29
20-27843	01-010735	EGW	R	412.41	0.00 0.00	430.00 0.00	17.59		430.00
20-27865	01-1520	FIRST A-1 ELECTRIC, INC.	R	2,250.00	0.00 0.00	2,250.00 0.00			2,250.00
20-27871	01-011815	FRIO COUNTY AUDITOR	R	1,050.00	0.00 0.00	1,050.00 0.00			1,050.00
20-27772	01-1600	GEMINI OFFICE PRODUCTS	R	79.18	0.00 0.00	158.36 0.00	79.18		158.36
20-27779	01-1600	GEMINI OFFICE PRODUCTS	R	151.82	0.00 0.00	150.68 0.00	1.14-		150.68

SEQUENCE: VENDOR NAME (ALPHA)

P.O.'S NOT RELEASED

SUMMARY REPORT

PO#	VENDOR	===== NAME =====	REL. STAT FLAG	ORDERED	PREVIOUSLY RECEIVED/ VOIDED	CURRENTLY RECEIVED/ VOIDED	ADJUSTMENT/ VARIANCE	OUTSTANDING	TOTAL
20-27788	01-1600	GEMINI OFFICE PRODUCTS	R	459.60	0.00 0.00	459.60 0.00			459.60
20-27792	01-1600	GEMINI OFFICE PRODUCTS	R	103.79	0.00 0.00	103.79 0.00			103.79
20-27805	01-1600	GEMINI OFFICE PRODUCTS	R	515.02	0.00 0.00	515.02 0.00			515.02
20-27806	01-1600	GEMINI OFFICE PRODUCTS	R	112.76	0.00 0.00	109.34 0.00	3.42-		109.34
20-27815	01-1600	GEMINI OFFICE PRODUCTS	R	54.89	0.00 0.00	54.89 0.00			54.89
20-27821	01-1600	GEMINI OFFICE PRODUCTS	R	203.76	0.00 0.00	203.76 0.00			203.76
20-27830	01-1600	GEMINI OFFICE PRODUCTS	R	209.97	0.00 0.00	209.97 0.00			209.97
20-27836	01-1600	GEMINI OFFICE PRODUCTS	R	195.11	0.00 0.00	195.11 0.00			195.11
20-27904	01-1600	GEMINI OFFICE PRODUCTS	R	454.93	0.00 0.00	454.93 0.00			454.93
20-27845	01-1780	GRAINGER, INC.	R	45.79	0.00 0.00	45.79 0.00			45.79
20-27749	01-7410	HOLGUIN TECHNOLOGY SERVI	R	330.00	0.00 0.00	330.00 0.00			330.00
20-27868	01-7410	HOLGUIN TECHNOLOGY SERVI	R	275.00	0.00 0.00	275.00 0.00			275.00
20-27918	01-2010	INDUSTRIAL COMMUNICATION	R	11,131.00	0.00 0.00	11,131.00 0.00			11,131.00
20-27758	01-017130	JOSE G VELA	R	2,928.15	0.00 0.00	2,928.15 0.00			2,928.15
20-27759	01-017130	JOSE G VELA	R	560.75	0.00 0.00	560.75 0.00			560.75
20-27900	01-017130	JOSE G VELA	R	265.00	0.00 0.00	265.00 0.00			265.00
20-27769	01-2500	MANZANARES WHEEL ALIGNME	R	7.00	0.00 0.00	7.00 0.00			7.00

SEQUENCE: VENDOR NAME (ALPHA)

P.O.'S NOT RELEASED

SUMMARY REPORT

PO#	VENDOR	===== NAME =====	REL. STAT FLAG	ORDERED	PREVIOUSLY	CURRENTLY	ADJUSTMENT/ VARIANCE	OUTSTANDING	TOTAL
					RECEIVED/ VOIDED	RECEIVED/ VOIDED			
20-27734	01-012425	MAVERICK HEAT & COOL, IN	R	215.10	0.00 0.00	215.10 0.00			215.10
20-27750	01-012425	MAVERICK HEAT & COOL, IN	R	800.55	0.00 0.00	800.55 0.00			800.55
20-27886	01-012425	MAVERICK HEAT & COOL, IN	R	297.00	0.00 0.00	297.90 0.00	0.90		297.90
20-27856	01-2605	MEDINA GLASS	R	360.00	0.00 0.00	360.00 0.00			360.00
20-27881	01-5905	MEMPHIS EQUIPMENT	R	190.82	0.00 0.00	190.82 0.00			190.82
20-27876	01-012870	MONTES TIRE SHOP	R	35.00	0.00 0.00	35.00 0.00			35.00
20-27276	01-010730	MOODY BROS. INC.	R	1,450.00	0.00 0.00	1,450.00 0.00			1,450.00
20-27933	01-017600	MWI VETERINARY SUPPLY CO	R	181.94	0.00 0.00	181.94 0.00			181.94
20-27883	01-011690	NAFECO	R	899.80	0.00 0.00	899.80 0.00			899.80
20-27875	01-9380	O'REILLY AUTO PARTS	R	39.90	0.00 0.00	39.90 0.00			39.90
20-27808	01-6300	OFFICE DEPOT CREDIT PLAN	R	85.17	0.00 0.00	85.17 0.00			85.17
20-27851	01-017020	OMEGA INDUSTRIAL SUPPLY,	R	292.00	0.00 0.00	291.00 1.00			291.00
20-27853	01-017020	OMEGA INDUSTRIAL SUPPLY,	R	1,605.00	0.00 0.00	1,604.00 1.00			1,604.00
20-27854	01-017020	OMEGA INDUSTRIAL SUPPLY,	R	183.00	0.00 0.00	182.00 1.00			182.00
20-27810	01-9945	PARKER'S BUILDING SUPPLY	R	61.69	0.00 0.00	61.69 0.00			61.69
20-27841	01-9945	PARKER'S BUILDING SUPPLY	R	10.99	0.00 0.00	10.99 0.00			10.99
20-27737	01-3160	PAWLIK'S FRIO FARM & RAN	R	74.97	0.00 0.00	74.97 0.00			74.97

SEQUENCE: VENDOR NAME (ALPHA)

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SUMMARY REPORT

PO#	VENDOR	===== NAME =====	REL. STAT FLAG	ORDERED	PREVIOUSLY RECEIVED/ VOIDED	CURRENTLY RECEIVED/ VOIDED	ADJUSTMENT/ VARIANCE	OUTSTANDING	TOTAL
20-27751	01-3160	PAWLIK'S FRIO FARM & RAN	R	52.86	0.00 0.00	52.86 0.00			52.86
20-27755	01-3160	PAWLIK'S FRIO FARM & RAN	R	89.85	0.00 0.00	89.85 0.00			89.85
20-27757	01-3160	PAWLIK'S FRIO FARM & RAN	R	17.95	0.00 0.00	17.95 0.00			17.95
20-27778	01-3160	PAWLIK'S FRIO FARM & RAN	R	4.50	0.00 0.00	4.50 0.00			4.50
20-27780	01-3160	PAWLIK'S FRIO FARM & RAN	R	92.80	0.00 0.00	100.79 0.00	7.99		100.79
20-27781	01-3160	PAWLIK'S FRIO FARM & RAN	R	59.88	0.00 0.00	59.88 0.00			59.88
20-27798	01-3160	PAWLIK'S FRIO FARM & RAN	R	45.90	0.00 0.00	45.90 0.00			45.90
20-27804	01-3160	PAWLIK'S FRIO FARM & RAN	R	12.00	0.00 0.00	12.00 0.00			12.00
20-27811	01-3160	PAWLIK'S FRIO FARM & RAN	R	29.95	0.00 0.00	29.95 0.00			29.95
20-27813	01-3160	PAWLIK'S FRIO FARM & RAN	R	38.88	0.00 0.00	37.88 17.45	16.45		37.88
20-27818	01-3160	PAWLIK'S FRIO FARM & RAN	R	36.00	0.00 0.00	35.00 0.00	1.00-		35.00
20-27820	01-3160	PAWLIK'S FRIO FARM & RAN	R	44.95	0.00 0.00	44.95 0.00			44.95
20-27833	01-3160	PAWLIK'S FRIO FARM & RAN	R	211.39	0.00 0.00	211.39 0.00			211.39
20-27837	01-3160	PAWLIK'S FRIO FARM & RAN	R	13.50	0.00 0.00	13.50 0.00			13.50
20-27849	01-3160	PAWLIK'S FRIO FARM & RAN	R	136.50	0.00 0.00	136.50 0.00			136.50
20-27852	01-3160	PAWLIK'S FRIO FARM & RAN	R	132.60	0.00 0.00	130.64 0.00	1.96-		130.64
20-27867	01-3160	PAWLIK'S FRIO FARM & RAN	R	130.34	0.00 0.00	130.34 0.00			130.34

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SUMMARY REPORT

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					RECEIVED/ VOIDED	RECEIVED/ VOIDED			
20-27888	01-3160	PAWLIK'S FRIO FARM & RAN	R	194.75	0.00 0.00	194.75 0.00			194.75
20-27892	01-3160	PAWLIK'S FRIO FARM & RAN	R	158.71	0.00 0.00	158.71 0.00			158.71
20-27898	01-3160	PAWLIK'S FRIO FARM & RAN	R	15.90	0.00 0.00	15.90 0.00			15.90
20-27773	01-3195	PEARSALL MACHINE SHOP	R	80.00	0.00 0.00	80.00 0.00			80.00
20-27847	01-3195	PEARSALL MACHINE SHOP	R	180.00	0.00 0.00	180.00 0.00			180.00
20-27752	01-3275	PETTY OIL COMPANY	R	820.00	0.00 0.00	820.00 0.00			820.00
20-27766	01-3275	PETTY OIL COMPANY	R	156.72	0.00 0.00	73.61 0.00	83.11-		73.61
20-27863	01-3275	PETTY OIL COMPANY	R	2,775.00	0.00 0.00	2,775.00 0.00			2,775.00
20-27864	01-3275	PETTY OIL COMPANY	R	3,700.00	0.00 0.00	3,700.00 0.00			3,700.00
20-27932	01-3275	PETTY OIL COMPANY	R	7.00	0.00 0.00	7.00 0.00			7.00
20-27670	01-6820	PLUMBERS CONTINUING EDUC	R	85.00	0.00 0.00	85.00 0.00			85.00
20-27675	01-3350	POSITIVE PROMOTIONS, INC	R	1,627.00	0.00 0.00	1,627.00 0.00			1,627.00
20-27679	01-017645	SOTELLO ELECTRIC, LLC	R	510.00	0.00 0.00	510.00 0.00			510.00
20-27887	01-017645	SOTELLO ELECTRIC, LLC	R	918.00	0.00 0.00	918.00 0.00			918.00
20-27817	01-4260	T & T AUTO PARTS	R	61.67	0.00 0.00	61.67 0.00			61.67
20-27857	01-4260	T & T AUTO PARTS	R	26.43	0.00 0.00	26.43 0.00			26.43
20-27765	01-017745	TELLUS EQUIPMENT SOLUTIO	R	38.16	0.00 0.00	38.16 0.00			38.16

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20-27832	01-017745	TELLUS EQUIPMENT SOLUTIO	R	99.96	0.00 0.00	99.96 0.00			99.96
20-27840	01-017745	TELLUS EQUIPMENT SOLUTIO	R	86.08	0.00 0.00	86.08 0.00			86.08
20-27824	01-014405	TIFCO INDUSTRIES, INC	R	388.42	0.00 0.00	388.42 0.00			388.42
20-27825	01-014405	TIFCO INDUSTRIES, INC	R	270.70	0.00 0.00	270.70 0.00			270.70
20-27838	01-014405	TIFCO INDUSTRIES, INC	R	367.66	0.00 0.00	367.66 0.00			367.66
20-27812	01-012795	TIME CLOCK PLUS	R	4,715.16	0.00 0.00	4,715.16 0.00			4,715.16
20-27783	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90
20-27784	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90
20-27785	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90
20-27786	01-4705	UNIFIRST HOLDINGS L.P.	R	49.32	0.00 0.00	49.32 0.00			49.32
20-27787	01-4705	UNIFIRST HOLDINGS L.P.	R	105.48	0.00 0.00	105.48 0.00			105.48
20-27796	01-4705	UNIFIRST HOLDINGS L.P.	R	55.12	0.00 0.00	55.12 0.00			55.12
20-27801	01-4705	UNIFIRST HOLDINGS L.P.	R	14.75	0.00 0.00	14.75 0.00			14.75
20-27826	01-4705	UNIFIRST HOLDINGS L.P.	R	55.12	0.00 0.00	55.12 0.00			55.12
20-27827	01-4705	UNIFIRST HOLDINGS L.P.	R	105.48	0.00 0.00	105.48 0.00			105.48
20-27828	01-4705	UNIFIRST HOLDINGS L.P.	R	49.32	0.00 0.00	49.32 0.00			49.32
20-27829	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90

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SUMMARY REPORT

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20-27831	01-4705	UNIFIRST HOLDINGS L.P.	R	71.30	0.00 0.00	71.30 0.00			71.30
20-27835	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90
20-27855	01-4705	UNIFIRST HOLDINGS L.P.	R	49.32	0.00 0.00	49.32 0.00			49.32
20-27858	01-4705	UNIFIRST HOLDINGS L.P.	R	105.48	0.00 0.00	105.48 0.00			105.48
20-27859	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90
20-27860	01-4705	UNIFIRST HOLDINGS L.P.	R	63.90	0.00 0.00	63.90 0.00			63.90
20-27861	01-4705	UNIFIRST HOLDINGS L.P.	R	71.30	0.00 0.00	71.30 0.00			71.30
20-27862	01-4705	UNIFIRST HOLDINGS L.P.	R	61.24	0.00 0.00	61.24 0.00			61.24
20-27899	01-4705	UNIFIRST HOLDINGS L.P.	R	88.06	0.00 0.00	88.06 0.00			88.06
20-27795	01-011605	USA BLUEBOOK	R	311.08	0.00 0.00	311.08 0.00			311.08
20-27793	01-5345	WAL-MART COMMUNITY BRC	R	90.14	0.00 0.00	90.14 0.00			90.14
20-27794	01-5345	WAL-MART COMMUNITY BRC	R	142.67	0.00 0.00	142.67 0.00			142.67
20-27819	01-5345	WAL-MART COMMUNITY BRC	R	61.08	0.00 0.00	61.08 0.00			61.08
20-27816	01-4885	WAUKESHA-PEARCE INDUSTRI	R	800.46	0.00 0.00	800.46 0.00	120.00		920.46
20-27754	01-7650	ZEP MANUFACTURING CO.	R	937.97	0.00 0.00	979.48 0.00	41.51		979.48
**** TOTALS ****				74,031.36	0.00 0.00	73,112.58 60.48	237.55 240.45	1,098.75	74,448.88